

PARALEGAL/LEGAL ASSISTANT

Lee's Summit law firm seeks a full-time paralegal/legal assistant. Must be accurate, detailed, able to learn quickly, work independently, math-oriented and be computer literate for research and e-recording purposes. Will have direct client contact. Experience working at a law firm, accounting firm, or title company is desired. Please send resume to Carolyn Weber at cweber@chinnery.com or fax 816-525-1917, or mail to CE&N, 800 NE Vanderbilt Lane, Lee's Summit MO 64064.